



NOTIFICATION FOR ADMINISTRATION & OPERATIONS OF STUDENT MANAGEMENT

109TH NO.35/2023

NOTIFICATION OF SECOND PHASE APPLICATION OF STUDENT RESIDENCE APPEALS FOR ACADEMIC SESSION 2023/2024

Assalamualaikum and Salam Sejahtera,

With due respect, I am directed to refer to the matter above.

1. Referring to UMP Student and Alumni Affair Department (SaffAD) Circular Vol.1 Year 2021, all undergraduate students Year 1 and Year 2 are **compulsory** to reside student residence and if there are empty rooms, it can be offered to Year 3 and Year 4 students including special routes students.
2. The second phase application of appeals are opened to all students. The application period is on 27th July 2023 till 4th August 2023. The application can be done via E-Community>Student Residence Appeal. Students must submit the supporting documents to residen@ump.edu.my
3. **Those who are successful to reside student residence are subjected to No Refund Policy.**
4. For those who are withdraw after the application is approved, are also subjected to (No Refund Policy) refer Part IV: Guideline and Regulation of Student Financial (Undergraduate). For whom their application is not approved, students may visit portal for rent houses that is developed by MoHE. Please visit <https://rumahsiswa.mohe.gov.my>.
5. The placement of rooms or roommate(s) are subjected to student residence management.
6. For any inquiries, please visit the Student Residence office directly or email residen@ump.edu.my.

For your information and action. Thank you.

“MALAYSIA MADANI”

“BERKHIDMAT UNTUK NEGARA”

‘Teknologi Untuk Masyarakat’



MOHD RAIZALHILMY B. MOHD RAIS

Director,
Centre for Student Services
Student and Alumni Affair Department (SaffAD)
Date: 26th July 2023