



**UNIVERSITI MALAYSIA PAHANG  
AL-SULTAN ABDULLAH**

**JABATAN HAL EHWAL PELAJAR DAN ALUMNI**

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**PEMAKLUMAN PENTADBIRAN DAN OPERASI PENGURUSAN PELAJAR  
KALI KE-191 BIL 39/2025**

**PERMOHONAN TUNTUTAN KREDIT KURSUS KOKURIKULUM BAGI PELAJAR  
DIPLOMA, IJAZAH SARJANA MUDA DAN IJAZAH SARJANA DUAL SESI  
AKADEMIK 2025/2026 SEMESTER I (FASA PERTAMA)**

Assalamualaikum wbt dan Salam Sejahtera,

Dengan segala hormatnya saya diarah merujuk perkara di atas.

Merujuk kepada pemakluman ini, para pelajar yang telah selesai mengikuti modul kokurikulum penawaran Akademi Adab dan telah memenuhi jumlah 4 CATS (UQB1001/UQB2001) atau 8 CATS (UQA1002/UQA2002) dipohon untuk membuat permohonan tuntutan kredit pada Semester I 2025/2026. Permohonan tuntutan kredit bermula pada **27hb November 2025 (Khamis)** sehingga **5hb Disember 2025 (Jumaat)** sebelum jam 5:00 petang. Permohonan tuntutan kredit hendaklah dibuat melalui sistem MyCREDENTIAL (<https://mycredential-b.com/CredB/adab/index.php>).

Kelewatan untuk membuat tuntutan kredit bagi kursus Ko-kurikulum (UQB1\*\*1/ UQB2\*\*1/ UQA1002 / UQA2002) menyebabkan keputusan peperiksaan Ko-kurikulum tidak dapat diproses pada Semester I 2025/2026. Sebarang pertanyaan berkaitan tuntutan pelajar diminta hadir ke Pejabat Akademi ADAB (Pekan / Gambang) atau menghubungi pegawai Akademi Adab seperti talian dibawah:

1.	Encik Mohd Irwan bin Musa	09-431 6802	Pekan
2.	Encik Mohd Khairulnazri bin Saidi	09-431 5471	Pekan
3.	Puan Shahirah binti Che Aziz	09-431 5079	Gambang
4.	Encik Darolhisham bin Darus	09-431 6008	Gambang
5.	Talian Rasmi Akademi Adab	09-431 5079	Gambang & Pekan

Sekian, terima kasih.

**“MALAYSIA MADANI”  
“BERKHIDMAT UNTUK NEGARA”**

Akademi Adab  
Jabatan Hal Ehwal Pelajar & Alumni  
Tarikh: 26 November 2025



**UNIVERSITI MALAYSIA PAHANG  
AL-SULTAN ABDULLAH**

**STUDENT AFFAIRS & ALUMNI DEPARTMENT**

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**NOTICE OF ADMINISTRATION AND STUDENT MANAGEMENT OPERATION  
ANNOUNCEMENT 191<sup>st</sup> TIME, BIL NO. 39/2025**

**APPLICATION FOR CO-CURRICULUM COURSE CREDIT CLAIM FOR DIPLOMA,  
BACHELOR'S, AND DUAL DEGREE STUDENTS' FOR THE ACADEMIC SESSION  
2025/2026 SEMESTER I (FIRST PHASE)**

Assalamualaikum wbt dan Salam Sejahtera,

With reference to the above matter.

Referring to this announcement, students who have completed the co-curricular module offered by the Akademi Adab and have accumulated 4 CATS (UQB1001/UQB2001) or 8 CATS (UQA1002/UQA2002) are requested to submit their credit claim applications for Semester II 2024/2025. The credit claim application period requests are available from, **November 27<sup>th</sup>, 2025 (Thursday), through December 5<sup>th</sup>, 2025 (Friday) before 5:00 p.m.** Credit claim applications must be made through the MyCredential system (<https://mycredential-b.com/CredB/adab/index.php>).

Students who do not submit credit claims for Co-curriculum courses (UQB1\*\*1/ UQB2\*\*1/ UQA1002/ UQA2002) within the stipulated timeframe will not have their results processed for Semester I 2025/2026. For assistance with credit claims, please visit the Akademi Adab Office (Pekan/Gambang), access support at <https://mycredential-b.com/CredB/adab/index.php>, or contact Akademi Adab staff using the numbers listed below:

1.	Encik Mohd Irwan bin Musa	09-431 6802	Pekan
2.	Encik Mohd Khairulnazri bin Saidi	09-431 5471	Pekan
3.	Puan Shahirah binti Che Aziz	09-431 5079	Gambang
4.	Encik Darolhisham bin Darus	09-431 6008	Gambang
5.	Akademi Adab General line	09-431 5079	Gambang & Pekan

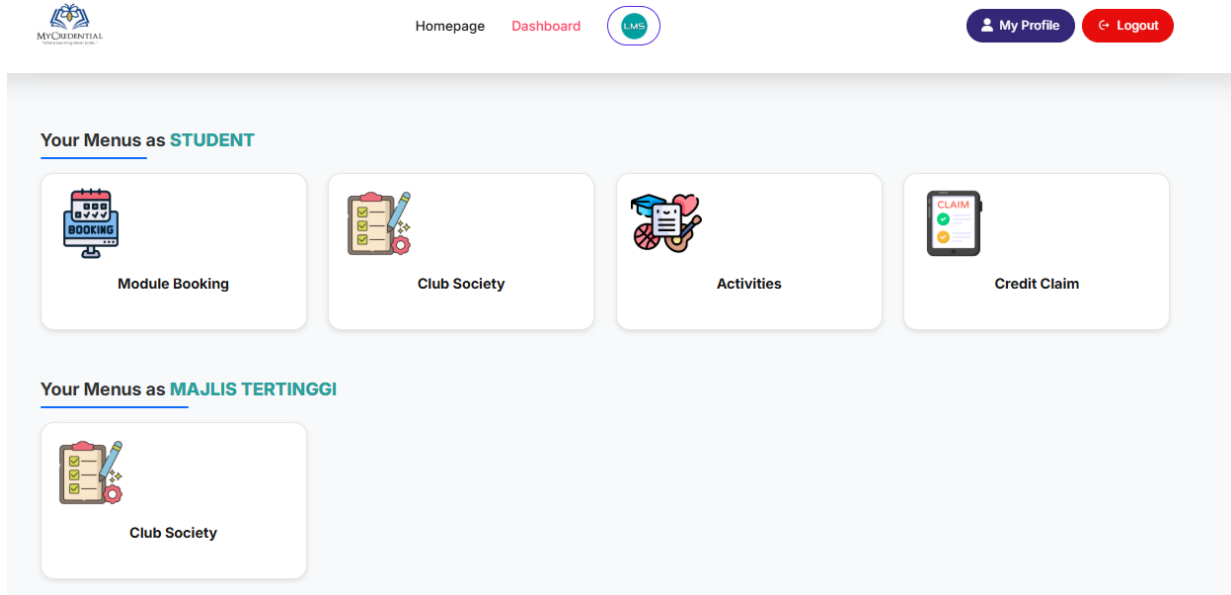
Thank you.

**“MALAYSIA MADANI”  
“BERKHIDMAT UNTUK NEGARA”**

Akademi Adab  
Student Affairs & Alumni Department  
Date: November 26<sup>th</sup>, 2025

## STUDENT USER MANUAL

### 1. Pilih menu *Credit Claim*



<p>Status credit claim.</p> <p>Tuntutan kredit status.</p>	<table border="1"> <thead> <tr> <th>No</th> <th>Status</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>INPROGRESS</td> <td>You need to submit your credit claim.</td> </tr> <tr> <td>2</td> <td>APPLIED</td> <td>You have success applied your credit claim. Wait approval from AKADEMI ADAB.</td> </tr> <tr> <td>3</td> <td>APPROVED</td> <td>Your credit claims already approved by AKADEMI ADAB.</td> </tr> <tr> <td>4</td> <td>COMPLETED</td> <td>Your credit claims already completed.</td> </tr> <tr> <td>5</td> <td>REJECTED DUE _____. PLEASE RESUBMIT YOUR CLAIM</td> <td>Your credit claim rejected and needed to resubmit again.</td> </tr> </tbody> </table>	No	Status	Description	1	INPROGRESS	You need to submit your credit claim.	2	APPLIED	You have success applied your credit claim. Wait approval from AKADEMI ADAB.	3	APPROVED	Your credit claims already approved by AKADEMI ADAB.	4	COMPLETED	Your credit claims already completed.	5	REJECTED DUE _____. PLEASE RESUBMIT YOUR CLAIM	Your credit claim rejected and needed to resubmit again.
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<p>Click on "Select" button to claim your subject.</p> <p>Klik pada butang "Pilih" untuk tuntutan kredit subjek.</p>	<p>The screenshot shows a 'List of Program to claim' interface. It includes a search bar and a table with the following data:</p> <table border="1"> <thead> <tr> <th>No</th> <th>Student Id</th> <th>Program</th> <th>Status</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>[blurred]</td> <td>UQB1001</td> <td>INPROGRESS (Please SUBMIT Your Claim)</td> <td><b>SELECT</b></td> </tr> <tr> <td>2</td> <td>[blurred]</td> <td>UQ*2**1</td> <td>INPROGRESS (Please SUBMIT Your Claim)</td> <td>SELECT</td> </tr> </tbody> </table> <p>Showing 1 to 2 of 2 entries</p>	No	Student Id	Program	Status	Action	1	[blurred]	UQB1001	INPROGRESS (Please SUBMIT Your Claim)	<b>SELECT</b>	2	[blurred]	UQ*2**1	INPROGRESS (Please SUBMIT Your Claim)	SELECT			
No	Student Id	Program	Status	Action															
1	[blurred]	UQB1001	INPROGRESS (Please SUBMIT Your Claim)	<b>SELECT</b>															
2	[blurred]	UQ*2**1	INPROGRESS (Please SUBMIT Your Claim)	SELECT															

Please note that it is necessary for you to follow the required minimum of CATS for the subject you selected. The claimed module is not available for other subject code claims. One module is available to claim for one subject code only.

Sila ambil perhatian bahawa anda perlu mengikut minimum CATS yang diperlukan untuk subjek pilihan anda. Modul yang dituntut tidak tersedia untuk tuntutan kod subjek lain. Satu modul tersedia untuk dituntut untuk satu kod subjek sahaja.

No	Subject	Total Minimum CATS to claim
1	UQB1001	4
2	UQ*2**1	4
3	UQA1002	8
4	UQA2002	8

The list of modules you have attended will be displayed. You cannot claim the module if you do not attend the class / your trainer has not updated attendance / your trainer has not updated marks yet.

Senarai modul yang telah anda hadiri akan dipaparkan. Anda tidak boleh menuntut modul jika anda tidak menghadiri kelas / jurulatih anda belum mengemas kini kehadiran / jurulatih anda belum mengemas kini markah lagi.

List of Module

CATS	Attendance	Total Marks	Class Date	Available Credit Transfer (Please Select)	Claim For UQ*2**1
2	NA	87	NA	HQ-DE007-02-L4F 3D DESIGN + 3D PRINTING	<input checked="" type="checkbox"/>
2	Attendance has not been updated yet	Attendance has not been updated yet	14-10-2023 08:00:00	HQP3032 GROOMING AND ETIQUETTE	Mark has not been updated yet
2	PRESENT	86	28-10-2023 08:00:00	HQD3022 MOBILE PHONE PHOTOGRAPHY	<input checked="" type="checkbox"/>
2	PRESENT	Mark has not been updated yet	02-11-2023 08:00:00	HQD3042 CLICK WISELY & SOSIAL MEDIA ETHICS	Mark has not been updated yet
2	ABSENT	ABSENT	14-11-2023 08:00:00	HQP3052 APLIKASI SURAH ALFATHAH DALAM KEHIDUPAN	You not attend this module

Click on  to select the module for the credit claim.

Klik pada  untuk memilih modul bagi tuntutan kredit.

The selected module will be in the table on the right.

Modul yang dipilih akan berada dalam jadual di sebelah kanan.

You may click button to remove the module from the request claim.

Anda boleh mengklik pada untuk mengalih keluar modul daripada permintaan tuntutan.

**List of Module**

CATS	Attendance	Total Marks	Class Date	Available Credit Transfer (Please Select)	Claim For UQ*2**1
2	NA	87	NA	HQ-DE007-02-L4F-3D DESIGN + 3D PRINTING	<input checked="" type="checkbox"/>
2	NA	81	NA	HQ-CC011-02-L5F-THE SECRET OF OUTSTANDING PRESENTATION	MODULE ALREADY SUBMIT FOR SUBJECT UQ*2**1
2	Attendance has not been updated yet	Attendance has not been updated yet	14-10-2023 08:00:00	HQP3032 GROOMING AND ETIQUETTE	Mark has not been updated yet
2	PRESENT	86	28-10-2023 08:00:00	HQD3022 MOBILE PHONE PHOTOGRAPHY	MODULE ALREADY SUBMIT FOR SUBJECT UQ*2**1

**List of Module Request Claim**  
Table below show list of student mark

Program	CATS	Total Marks	Selected Credit Transfer	ACTION
UQ*2**1	2	81	HQ-CC011-02-L5F - THE SECRET OF OUTSTANDING PRESENTATION	<input checked="" type="checkbox"/>
	2	86	H11-G397-L0-2-002F - HQD3022 MOBILE PHONE PHOTOGRAPHY	<input checked="" type="checkbox"/>
TOTAL FOR UQ*2**1	Total CATS : 4	Final Mark : 83.50%		

Declaration for Co-Curriculum Credit Claim

- I understand the rules and implications of the credit claim application, and I agree with the marks obtained.
- I understand that providing false or misleading information may result in revocation of the grade given.

 agree with the term and condition
   
  

SUBMIT CLAIMS

Please read the declaration for Co-Curriculum Credit Claim and tick "I agree with the term and condition" and click on "SUBMIT CLAIMS" button.

Sila baca pengisytiharan untuk tuntutan kredit kokurikulum dan tandakan "Saya bersetuju dengan terma dan syarat" dan klik pada butang "HANTAR TUNTUTAN".

Declaration for Co-Curriculum Credit Claim

- I understand the rules and implications of the credit claim application, and I agree with the marks obtained.
- I understand that providing false or misleading information may result in revocation of the grade given.

I agree with the term and condition

SUBMIT CLAIMS

Click on "Yes, I am sure !" to submit your credit claim.

Klik pada "Ya, saya pasti!" untuk menghantar tuntutan kredit anda.

SUBJECT

!

Are you sure want to submit this claim for UQB1001?

No, cancel it!

Yes, I am sure!

You may click on "CANCEL CLAIM" button to cancel your claim.

Anda boleh mengklik pada butang "BATALKAN TUNTUTAN" untuk membatalkan tuntutan anda.

#	Student Id	Program Code	Cancel Requested	Status	List Module
1		UQB1001	<div style="border: 1px solid red; padding: 2px; display: inline-block;">CANCEL CLAIM</div>	APPLIED	HQ-CC011-02-L5F-THE SECRET OF OUTSTANDING PRESENTATION HQ-DE007-02-L4F-3D DESIGN + 3D PRINTING