



PEMAKLUMAN PENTADBIRAN DAN OPERASI PENGURUSAN PELAJAR KALI KE 133 BIL 7/2024

PENGURUSAN PENGOPERASIAN KAFETERIA DI BAWAH JABATAN HAL EHWAL PELAJAR DAN ALUMNI BERMULA 1 MAC 2024

Assalamualaikum dan Salam Sejahtera,

Dengan segala hormatnya Surat Edaran Kepada Pekeliling Bendahari Bil.8 Tahun 2022: Perkhidmatan Pengurusan Kafeteria di UMPSA yang diedarkan pada **2 Februari 2024** dan Edaran Pemakluman Pentadbiran Dan Operasi Pengurusan Pelajar Kali Ke 131 Bilangan 5 Tahun 2024 Mengenai Pengurusan Pengoperasian Kafeteria Di Bawah Jabatan Hal Ehwal Pelajar Dan Alumni Sepanjang Tempoh Peralihan yang telah diedarkan pada **16 Februari 2024** adalah dirujuk.

1. Pihak Pusat Perkhidmatan Pelajar JHEPA mengucapkan jutaan terima kasih kepada semua staf dan pelajar yang memberi kerjasama yang baik sepanjang proses transisi pengusaha kafeteria di UMPSA Gambang dan UMPSA Pekan.
2. Sebagai persediaan melalui semester II sesi akademik 2023/2024, sebanyak 17 kafeteria akan beroperasi bermula 1 Mac 2024 dan pengoperasian kafeteria secara terperinci adalah seperti berikut:

Bil	Kampus	Lokasi Kafeteria	Tarikh Mula Operasi	Waktu Operasi Minimum
1.	UMPSA Pekan	Pusat Aktiviti Pelajar (PAP) Lot 1	<i>Jangkaan 1 Jun 2024</i>	8:30 pagi – 10:00 malam
2.	UMPSA Pekan	Pusat Aktiviti Pelajar (PAP) Lot 2	<i>Jangkaan 1 Jun 2024</i>	8:30 pagi – 10:00 malam
3.	UMPSA Pekan	Pusat Aktiviti Pelajar (PAP) Lot 3	2 Mac 2024	8:30 pagi – 10:00 malam
4.	UMPSA Pekan	Pusat Aktiviti Pelajar (PAP) Lot 4	1 Mac 2024	8:30 pagi – 10:00 malam
5.	UMPSA Pekan	RedCafe	<i>Beroperasi sehingga April 2024 sahaja</i>	8:30 pagi – 10:00 malam
6.	UMPSA Pekan	Fakulti Komputer (FK)	4 Mac 2024	7:30 pagi – 4:30 petang
7.	UMPSA Pekan	Fakulti Teknologi Kejuruteraan Elektrik dan Elektronik (FTKEE)	4 Mac 2024	7:30 pagi – 4:30 petang
8.	UMPSA Gambang	Residen Pelajar 1/3 (Lot Bayleaf)	1 Mac 2024	8:30 pagi – 10:00 malam

9.	UMPSA Gambang	Residen Pelajar 1/3 (Lot Pepper)	2 Mac 2024	8:30 pagi – 10:00 malam
10.	UMPSA Gambang	Residen Pelajar 1/3 (Lot 2)	<i>Akan dimaklumkan kemudian</i>	8:30 pagi – 10:00 malam
11.	UMPSA Gambang	Residen Pelajar 1/3 (Lot 3)	1 Mac 2024	8:30 pagi – 10:00 malam
12.	UMPSA Gambang	Residen Pelajar 1/3 (Lot 4)	2 Mac 2024	8:30 pagi – 10:00 malam
13.	UMPSA Gambang	Residen Pelajar 1/3 (Lot 9)	1 Mac 2024	8:30 pagi – 10:00 malam
14.	UMPSA Gambang	Residen Pelajar 1/3 (Lot 10)	2 Mac 2024	8:30 pagi – 10:00 malam
15.	UMPSA Gambang	Residen Pelajar 2	2 Mac 2024	8:30 pagi – 10:00 malam
16.	UMPSA Gambang	Kafe Eksekutif	4 Mac 2024	7:30 pagi – 4:30 petang
17.	UMPSA Gambang	Kompleks Pentadbiran Utama (KPU)	4 Mac 2024	7:30 pagi – 4:30 petang

Nota: Sekiranya kafeteria memulakan operasi lewat atau menutup lebih awal daripada waktu operasi minimum, sila membuat aduan beserta gambar / bahan bukti kepada pihak kami.

3. Selain itu, selari dengan surat yang dikeluarkan oleh Jabatan bendahari UMPSA, berkenaan tempahan keraian / jamuan bagi program / mesyuarat / acara universiti oleh staf atau pelajar, **adalah dilakukan secara belian terus dari mana-mana pengusaha kafeteria dalam UMPSA.**
4. Tambahan, operasi kafeteria di UMPSA sepanjang bulan Ramadhan akan dimaklumkan kemudian.
5. Edaran pemakluman ini adalah maklumat terkini, sekiranya terdapat percanggahan maklumat dengan edaran pemakluman terdahulu, edaran pemakluman ini adalah terpakai.
6. Bagi sebarang pertanyaan, boleh email kepada perkhidmatan_hepa@umpsa.edu.my atau berhubung dengan:
 - (i) En. Mohd Raizalhilmy bin Mohd Rais - 019-232 3951
Pengarah Perkhidmatan Pelajar
 - (ii) En. Muhammad Fauzi bin Ali – 017-645 7978
Eksekutif Kanan Pusat Perkhidmatan Pelajar
 - (iii) En. Saiful Adlizai bin Ramli - 013-933 7521
Pembantu Tadbir Kanan Pusat Perkhidmatan Pelajar

Sekian untuk makluman staf dan pelajar. Terima kasih.

**Disediakan oleh,
Pusat Perkhidmatan Pelajar
Jabatan Hal Ehwal Pelajar & Alumni
29 Februari 2024**



**PEMAKLUMAN PENTADBIRAN DAN OPERASI PENGURUSAN PELAJAR
KALI KE 133 BIL 7/2024**

**THE OPERATIONS OF CAFETERIA UNDER DEPARTMENT OF STUDENT
AFFAIRS AND ALUMNI STARTING ON 1st MARCH 2024**

Assalamualaikum and Salam Sejahtera, Prof./Prof. Madya/ Dr./ Ir./ Ts/ Dato’/ Datin/

Tuan / Puan / Saudara/i,

With due respect, we refer to Circular Letter to Bursary Circular No. 8 of 2022: Cafeteria Management Services at UMPSA circulated on 2 February 2024 and Circular Notice of Administration and Operations Information Management for Students Session 131 Number 5 of 2024 Regarding Cafeteria Operation Management Under the Student Affairs and Alumni Department throughout the Transition Period circulated on 16 February 2024.

1. The Student Services Center of JHEPA extends heartfelt thanks to all staff and students who cooperate throughout the cafeteria operator transition process at UMPSA Gambang and UMPSA Pekan.
2. As preparation for the semester II academic session 2023/2024, a total of 17 cafeterias will start operating on 1 March 2024, and the detailed cafeteria operations are as follows:

No.	Campus	Cafeteria Location	Starting Date	Minimum Business Hours
1.	UMPSA Pekan	Pusat Aktiviti Pelajar (PAP) Lot 1	<i>Expected to operate on 1st June 2024</i>	8:30 am – 10:00 pm
2.	UMPSA Pekan	Pusat Aktiviti Pelajar (PAP) Lot 2	<i>Expected to operate on 1st June 2024</i>	8:30 am – 10:00 pm
3.	UMPSA Pekan	Pusat Aktiviti Pelajar (PAP) Lot 3	2 March 2024	8:30 am – 10:00 pm
4.	UMPSA Pekan	Pusat Aktiviti Pelajar (PAP) Lot 4	1 March 2024	8:30 am – 10:00 pm
5.	UMPSA Pekan	RedCafe	<i>Operates until April 2024 only</i>	8:30 am– 10:00 pm
6.	UMPSA Pekan	Fakulti Komputer (FK)	4 March 2024	7:30 am – 4:30 pm
7.	UMPSA Pekan	Fakulti Teknologi Kejuruteraan Elektrik dan Elektronik (FTKEE)	4 March 2024	7:30 am – 4:30 pm

8.	UMPSA Gambang	Residen Pelajar 1/3 (Lot Bayleaf)	1 March 2024	8:30 am – 10:00 pm
9.	UMPSA Gambang	Residen Pelajar 1/3 (Lot Pepper)	2 March 2024	8:30 am – 10:00 pm
10.	UMPSA Gambang	Residen Pelajar 1/3 (Lot 2)	<i>To be announced</i>	8:30 am – 10:00 pm
11.	UMPSA Gambang	Residen Pelajar 1/3 (Lot 3)	1 March 2024	8:30 am – 10:00 pm
12.	UMPSA Gambang	Residen Pelajar 1/3 (Lot 4)	2 March 2024	8:30 am – 10:00 pm
13.	UMPSA Gambang	Residen Pelajar 1/3 (Lot 9)	1 March 2024	8:30 am – 10:00 pm
14.	UMPSA Gambang	Residen Pelajar 1/3 (Lot 10)	2 March 2024	8:30 am – 10:00 pm
15.	UMPSA Gambang	Residen Pelajar 2	2 March 2024	8:30 am – 10:00 pm
	UMPSA Gambang	Kafe Eksekutif	4 March 2024	7:30 am – 4:30 pm
	UMPSA Gambang	Kompleks Pentadbiran Utama (KPU)	4 March 2024	7:30 am – 4:30 pm

Note: If any cafeteria late for opening or close earlier from the minimum business hours, do not hesitate to make complaint with photo / proof to us.

3. Other than that, in line with the letter issued by the Treasurer's Department of UMPSA regarding food and beverages order for events, meetings, or university functions by staff or students, **should be directly arranged through any cafeteria operator within UMPSA.**
4. In addition, cafeteria operations at UMPSA during Ramadan will be announced later.
5. This circular notice serves as the latest information. In the event of any conflicting information with previous circular notices, this circular notice shall take precedence.
6. Any query, do not hesitate to send e-mail to perkhidmatan_hepa@umpsa.edu.my or contact with:
 - (iv) Mr. Mohd Raizalhilmy bin Mohd Rais - 019-232 3951
Director Student Service
 - (v) Mr. Muhammad Fauzi bin Ali – 017-645 7978
Senior Executive Student Service Center
 - (vi) Mr. Saiful Adlizai bin Ramli - 013-933 7521
Senior Administrative Student Service Center

That is all for your information. Thank you.

**Prepared by,
Center for Student Services
Student Affairs and Alumni Department
29th February 2024**