



اونيورسيتي مليسيا قهغ السلطان عبد الله  
UNIVERSITI MALAYSIA PAHANG  
AL-SULTAN ABDULLAH

**NOTIFICATION FOR ADMINISTRATION & OPERATIONS OF STUDENT  
MANAGEMENT 114TH NO.40/2023**

**NOTIFICATION REGARDING CHECK IN PROCESS OF STUDENT RESIDENCE  
FOR SENIOR STUDENTS**

Assalamualaikum dan Salam Sejahtera,

With all due respect, I am directed to refer to the matter above.

1. The Administration and Student Management Operations Circular No. 113 Item 39/2023 dated September 8<sup>th</sup>, 2023, regarding the placement of student residents for the academic session 2023/2024 for special category, Phase I appeal, Phase II appeal, Diploma intake of July 2023, as well as the Student Engagement Session on September 21<sup>st</sup>, 2023, is hereby referenced.
2. For senior students who have been assigned student residence placements as stipulated, the procedure for student residence registration is as follows:
  - i. Date: 7<sup>th</sup> and 8<sup>th</sup> October 2023 (Saturday and Sunday) ONLY.
  - ii. Time: 8:30 AM – 4:30 PM ONLY.
  - iii. Location: Your Respective Student Residence Office.
3. For appeal students who withdraw after being successfully offered a hostel, they are subject to the No Refund Policy for Hostel Fees (Refer to Section IV: Guidelines and Financial Regulations for UMP Undergraduate Programs). Administration and Student Management Operations Circular No. 102 Item 28/2023, **except** for approved application.
4. Room placements are subject to the determinations made by the student residence management based on the information provided during the Joint Student Engagement Session on September 21<sup>th</sup>, 2023.
5. For any inquiries, please feel free to visit the Student Residence Office in person or email us at [residen@umps.edu.my](mailto:residen@umps.edu.my).

Thank you for your attention and cooperation.

**“MALAYSIA MADANI”**

**“BERKHIDMAT UNTUK NEGARA”**

“Teknologi Untuk Masyarakat”



**MOHD RAIZALHILMY BIN MOHD. RAIS**

Director for Student Services

Student and Alumni Affair Department (SAffAD)

Date: 29<sup>th</sup> September 2023