



اونيورسيتي مليسيا فهڠ
UNIVERSITI MALAYSIA PAHANG
JABATAN HAL EHWAL PELAJAR

PEMAKLUMAN PENTADBIRAN DAN OPERASI PENGURUSAN PELAJAR KALI KE 16 BIL 16 TAHUN 2021

MANUAL PENGGUNA SISTEM ILMU AKADEMI ADAB JABATAN HAL EHWAL PELAJAR UNIVERSITI MALAYSIA PAHANG

Assalamualaikum dan Salam Sejahtera,

Pelajar yang dikasihi,

1. Merujuk pemakluman Pendaftaran Semula Kursus Matapelajaran Pengajian Umum (MPU) Bagi pelajar kemasukan secara terus (*Direct Entry*) Bilangan 2 Tahun 2021 yang bertarikh 26 Julai 2021 adalah dirujuk.
2. Mesyuarat Senat UMP Ke-182 Bilangan 9/2021 telah bersetuju, semua lepas Diploma yang mendaftar secara terus (*Direct Entry*) ke pengajian Sarjana Muda diwajibkan mendaftar semula atau menggantikan kursus Matapelajaran Pengajian Umum (MPU) dengan kursus lain yang berkaitan tersebut, bermula ambilan sesi 2019/2020.
3. Manual pengguna sistem ILMU Akademi Adab, JHEP boleh dirujuk di laman edasar.ump.edu.my/jhepa atau capaian melalui aplikasi pelajar ADAB@UMP.
4. Sebarang pertanyaan berhubung urusan Akademi Adab, JHEP boleh disalurkan melalui email adab@ump.edu.my.

Sekian Terima kasih.

“PRIHATIN RAKYAT : DARURAT MEMERANGI COVID-19”

‘BERKHIDMAT UNTUK NEGARA’
“Memasyarakatkan Teknonlogi”

Saya yang menjalankan amanah,

DR AHMAD JOHARI BIN MOHAMAD
Dekan Pembangunan Pelajar
Jabatan Hal Ehwat Pelajar
Tarikh : 16 Ogos 2021



اونيورسيتي مليسيا قهغ
UNIVERSITI MALAYSIA PAHANG
JABATAN HAL EHWAL PELAJAR

MANUAL PENGGUNA SISTEM ILMU AKADEMI ADAB UMP JABATAN HAL EHWAL PELAJAR

Disediakan oleh :

Akademi Adab UMP

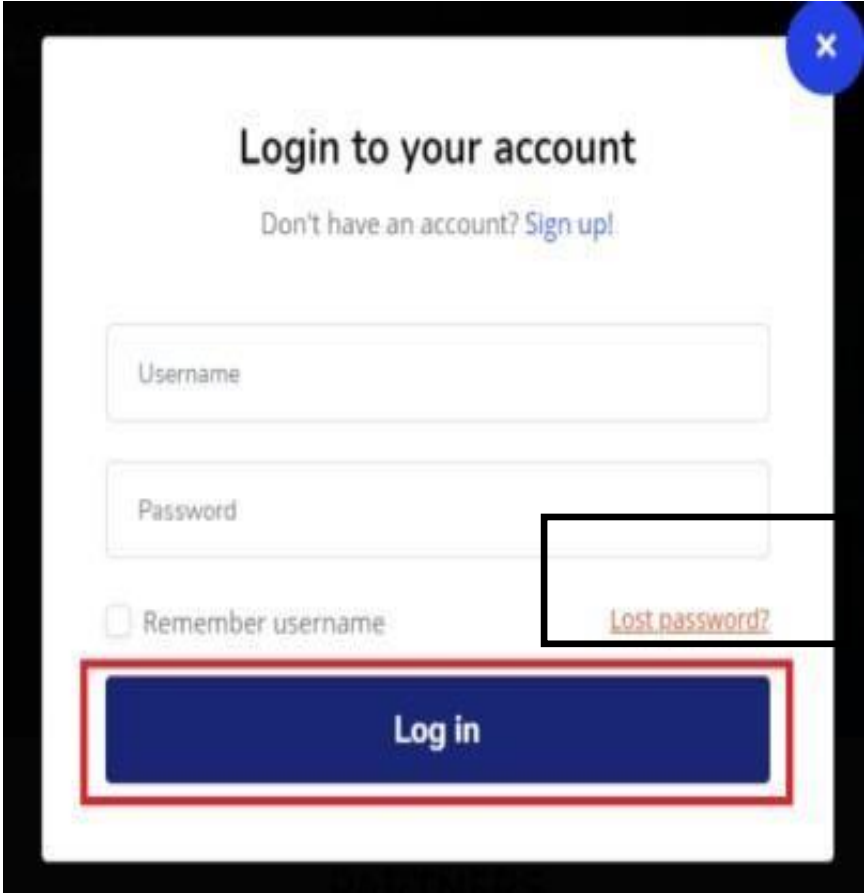
Jabatan Hal Ehwal Pelajar

Edisi keluaran : 1

Tarikh kuatkuasa : 13 Ogos 2021

Tarikh kemaskini : 13 Ogos 2021

Pengguna: Pelajar MOOC (Learner)

NO	SKRIN	LANGKAH
1.0 Halaman Log masuk		
1.		<ul style="list-style-type: none">a) Masukkan nama pengguna dan kata laluan yang telah diberi .b) Klik butang Log inc) Bagi pelajar yang terlupa password . Klik Lost passwordd) Paparan forgotten password .e) Isikan maklumat pada Search by username atau Search by email address .Klik Searchf) Klik pada link yang diberi untuk reset passwordg) Paparan untuk menukar password .Klik Save changes setelah isi maklumat password baru .



To reset your password, submit your username or your email address below. If we can find you in the database, an email will be sent to your email address again.

Search by username

Username

Search by email address

Email address



If you supplied a correct username or email address then an email should have been sent to you. It contains easy instructions to confirm and complete this password change. If you continue to have difficulty, please contact the site administrator.



Search mail



ILMU: Password reset request Inbox x

Admin User (via ILMU) <umpadvandedit@gmail.com>
to me

Hi ros,

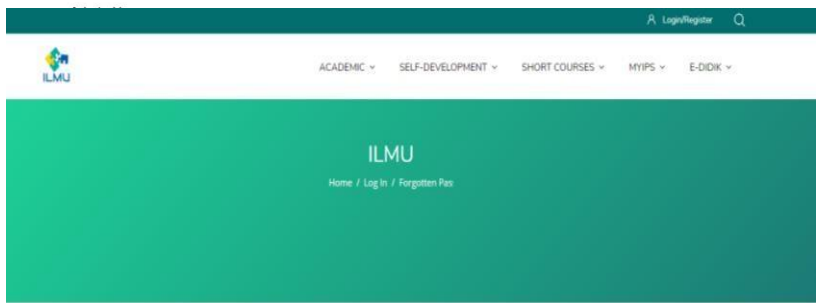
A password reset was requested for your account 'ros' at ILMU.

To confirm this request, and set a new password for your account, please go to the following web address:

https://ilmu.ump.edu.my/ILMU/login/forgot_password.php?token=g7dNwau8BctiisJF26p3Vo0Sh3WMY3
(This link is valid for 30 minutes from the time this reset was first requested.)

If this password reset was not requested by you, no action is needed.

If you need help, please contact the site administrator,



Please enter your new password below, then save changes.

Set password

Username: ros

The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1

New password

New password (again)

are required fields in this form marked *

2.0 Papan Pemuka

The screenshot shows the ILMU dashboard interface. At the top, there is a browser address bar with the URL `ilmu.ump.edu.my/ILMU/my/`. Below the browser, there is a green navigation bar with the ILMU logo and menu items: **ACADEMIC**, **SELF-DEVELOPMENT**, **SHORT COURSES**, **MYPS**, and **E-DIDIK**. On the right side of this bar are several circular icons for user profile, home, messages, settings, and notifications.

The main content area is titled "ros liza" and includes a breadcrumb trail: `Dashboard / My courses / More...`. Below the header, there are four main tiles: **Communicate Messages** (blue), **Your Profile Profile** (red), **Preferences Settings** (green), and **Performance Grades** (yellow). A **Customize this page** button is located below these tiles.

The **Recently accessed courses** section is highlighted with a red box. It displays a course card for **CIVIL ENGINEERING ENGINEERING MANAGEMENT: ROUTE TO BE PROFESSIONAL**. The course is marked as **Published** and shows a progress indicator of **2% complete**. To the right of the course card is a **Timeline** section with a "No upcoming activities due" message. Below the timeline is a **Private files** section.

3.0 Halaman untuk pelajar melihat kandungan kursus (tonton video, muat turun slaid dan lain-lain).

3.

The screenshot shows a 'Course Content' page for a course titled 'CIVIL ENGINEERING'. The page includes a 'Course start date: 17/06/20' and a 'Your progress' indicator. A list of course modules is displayed, with 'MODULE 1: INTRODUCTION' highlighted by a red rectangular border. The modules listed are:


- General
- Social Instrument
- MODULE 1: INTRODUCTION**
- MODULE 2 : INTEGRATED APPROACH
- MODULE 3 : STRATEGIC MANAGEMENT AND ITS PROCESS
- MODULE 4 : STRATEGIC MANAGEMENT PROCESS BY FINANCIAL PORTFOLIO
- MODULE 5 : STRATEGIC MANAGEMENT PROCESS BY NON - FINANCIAL PORTFOLIO
- MODULE 6 : ORGANIZATION CULTURE AND STRUCTURE
- MODULE 7 : DEFINING THE PROJECT
- MODULE 8 : ESTIMATING
- MODULE 9 : MAKING ECONOMIC DECISION
- Intro to Cost-Benefit Analysis
- MODULE 11 : INTEREST AND EQUIVALENT
- MODULE 12 : SAFETY

a) Pilih mana-mana modul untuk melihat isi kandungan kursus yang telah dimuat naik oleh pensyarah.

Engineering Management and Safety - Introduction

Unit - EXTRA VIDEOS FOR REFERENCE

The Basics of Good Project Management

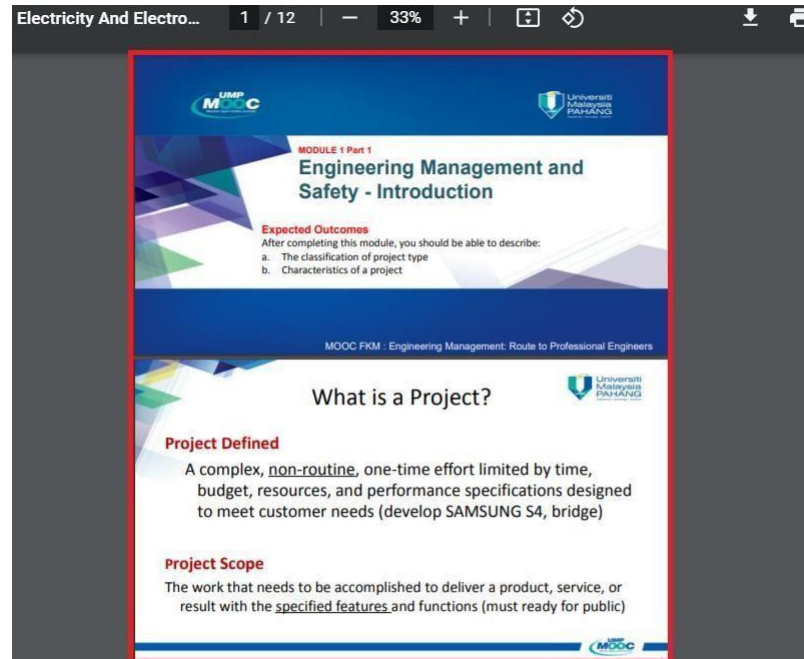


Engineering Management and Safety - Introduction

Unit - EXTRA VIDEOS FOR REFERENCE

b) Pelajar dapat memainkan video yang disediakan oleh pensyarah.

c) Pelajar dapat melihat dan memuat turun slaid.



4.0 Halaman pelajar untuk melihat kemajuan kursus .

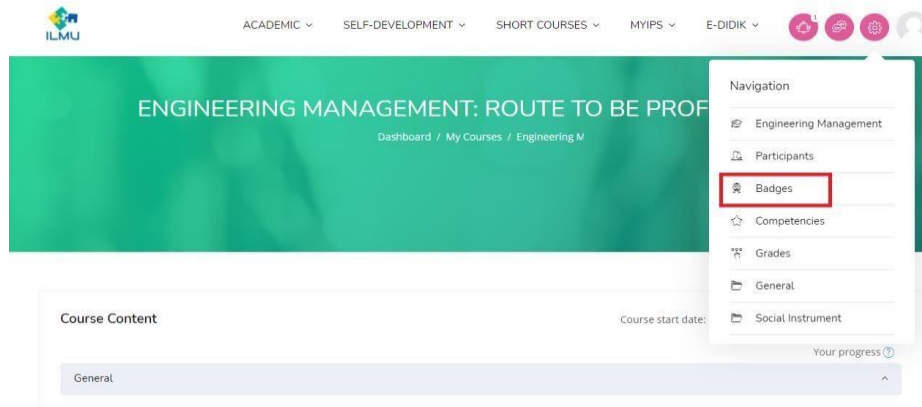
4.



- a) Pelajar perlu kembali semula ke laman utama ILMU untuk melihat kemajuan kursus.
- b) Pelajar dapat melihat jumlah peratusan kemajuan bagi setiap kursus yang berdaftar.


5.0 Halaman pelajar untuk melihat Digital Badge.

5.



ENGINEERING MANAGEMENT: ROUTE TO BE PROFESSIONAL: Badges

Number of badges available: 1


Image	Name ^	Description	Criteria	Issued to me ^ v
	Finish Route To Be Professional Program	For student who has completed the Route To Be Professional program.	Users are awarded this badge when they complete the following requirement: ALL of the following activities are completed: "Assignment - Assignment 1" "Quiz - Quiz" "Assignment - lab exercise" ⚠ Warning: This activity is no longer available. "Assignment - Final exam" "Feedback - Feedback Route to Professional" ⚠ Warning: This activity is no longer available. "Quiz - Quiz 2" ⚠ Warning: This activity is no longer available. "Feedback - Feedback Student Regarding This Subject." "Assignment - Assignment 3"	




- Pada halaman isi kandungan kursus yang berdaftar, klik butang tetapan.
- Klik pada bahagian **Badges**.
- Pelajar dapat melihat senarai badge serta deskripsi untuk kursus yang berdaftar.


6.0 Halaman pelajar untuk memberi penilaian di bahagian maklum balas.









6.

Course Content Course start date: 17/06/20 Category: CIVIL ENGINEERING

Your progress 

- General 
- Social Instrument 
- MODULE 1: INTRODUCTION 

General 

-  Announcements
-  Assignment 1
-  Quiz
-  lab exercise
-  Final exam
-  Feedback Route to Profesional
-  Sijil
-  Quiz 2

- a) Pada halaman isi kandungan kursus yang berdaftar, klik pada bahagian **General** kursus.
- b) Klik pada bahagian maklum balas yang disediakan oleh pensyarah bagi kursus berkenaan.

		<p>c) Tekan butang Answer the questions untuk mula beri maklum balas.</p> <p>d) Menjawab soalan-soalan berkenaan maklum balas kursus tersebut.</p> <p>e) Tekan butang Submit your answers untuk menghantar maklum balas.</p> <p>f) Maklum balas yang telah Berjaya dihantar dan disimpan.</p>
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7.0 Halaman pelajar untuk menduduki/mengambil/menghantar pentaksiran kursus.

7.

The screenshot displays a student dashboard with the following elements:

- Top navigation bar: ILMU, ACADEMIC, SELF-DEVELOPMENT, SHORT COURSE, E-DIDIK.
- Course list: MODULE 4: STRATEGIC MANAGEMENT PROCESS BY FINANCIAL PORTFOLIO, MODULE 5: STRATEGIC MANAGEMENT PROCESS BY NON - FINANCIAL PORTFOLIO.
- Quiz 3 section: This quiz will close on Tuesday, 30 March 2021, 11:00 AM. Time limit: 15 mins. Grading method: Highest grade.
- Buttons: Attempt quiz now (highlighted), Assignment 3.
- Footer: Engineering Management and Safety - strategic management process, jump to...

- Pada halaman modul kursus berkenaan, klik pada jenis pentaksiran contohnya Kuiz.
- Tekan pada butang **Attempt quiz now** dan **Start attempt** untuk menjawab kuiz.



ILMU ACADEMIC SELF-DEVELOPMENT SHORT COURSE E-DIDIK

1
Finish attempt ...

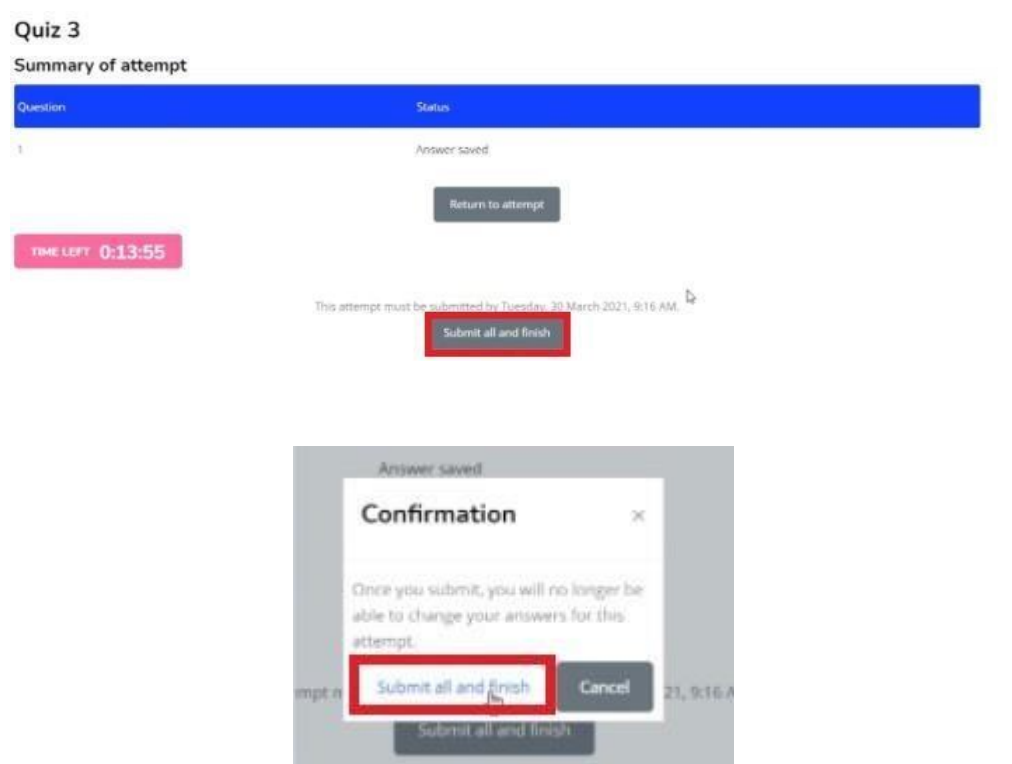
TIME LEFT 0:14:36

QUESTION 1
Not yet answered
Marked out of 1.00
Flag question

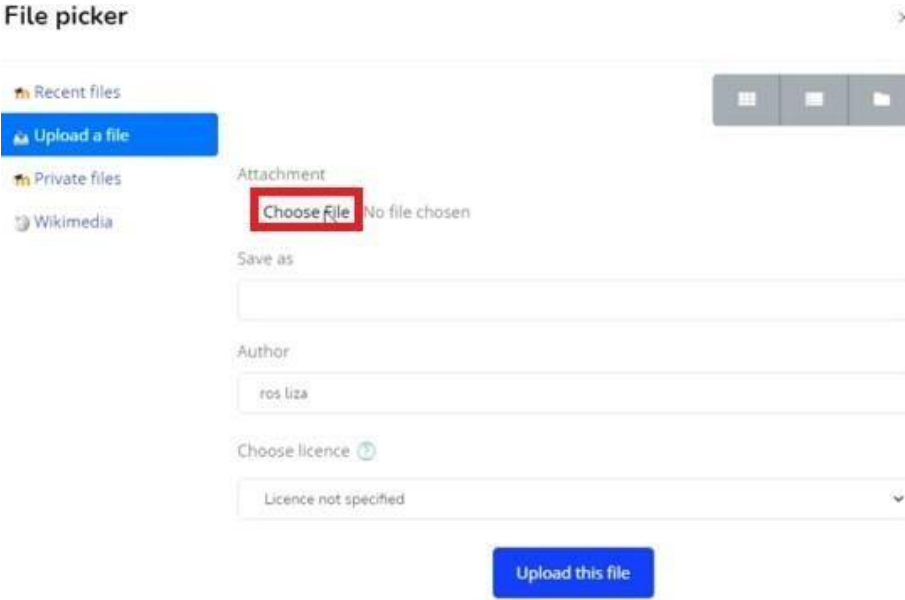
Gives direction and purpose to an organization.

- a. Organization policy
- b. Plan
- c. Decision making
- d. Planning

c) Pelajar dapat melihat masa yang tinggal untuk menjawab kuiz.

	 <p>The screenshot displays a quiz interface for 'Quiz 3'. At the top, there is a 'Summary of attempt' table with columns for 'Question' and 'Status'. Below the table, a 'Return to attempt' button is visible. A pink timer shows 'TIME LEFT 0:13:55'. A message states 'This attempt must be submitted by Tuesday, 30 March 2021, 9:16 AM.' with a 'Submit all and finish' button highlighted in red. A 'Confirmation' dialog box is open, warning that answers cannot be changed after submission, with its 'Submit all and finish' button also highlighted in red.</p>	<p>d) Setelah selesai menjawab, tekan pada butang Finish attempt.</p> <p>e) Skrin memaparkan status kuiz yang dijawab.</p> <p>f) Tekan butang Submit all and finish setelah selesai menjawab dan menyemak kuiz yang dijawab.</p>
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	<p>Quiz 3</p> <p>This quiz will close on Tuesday, 30 March 2021, 11:00 AM.</p> <p>Time limit: 15 mins</p> <p>Grading method: Highest grade</p> <p>Summary of your previous attempts</p> <table border="1"> <thead> <tr> <th>Attempt</th> <th>State</th> <th>Marks / 1.00</th> <th>Grade / 10.00</th> <th>Review</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Finished Submitted Tuesday, 30 March 2021, 9:03 AM</td> <td>1.00</td> <td>10.00</td> <td>Review</td> </tr> </tbody> </table> <p>Highest grade: 10.00 / 10.00.</p> <p>Re-attempt quiz</p>	Attempt	State	Marks / 1.00	Grade / 10.00	Review	1	Finished Submitted Tuesday, 30 March 2021, 9:03 AM	1.00	10.00	Review	<p>g) Pelajar dapat melihat status kuiz beserta markah kuiz.</p>
Attempt	State	Marks / 1.00	Grade / 10.00	Review								
1	Finished Submitted Tuesday, 30 March 2021, 9:03 AM	1.00	10.00	Review								
	<p>Quiz 3</p> <p>Assignment 3</p> <p>Assignment 3</p> <p>Assignment 3.docx File submissions</p> <p>29 March 2021, 9:47 AM Maximum file size: 40MB, maximum number of files: 3</p> <p>Files</p> <p>ASSIGNMEN...</p> <p>Accepted file types:</p> <ul style="list-style-type: none"> • Document files .doc .docx .epub .gdoc .odt .odt .odt .pdf .rtf • PDF document .pdf • Word 2007 document .docx • Word document .doc 	<p>a) Pada halaman modul kursus berkenaan, klik pada jenis pentaksiran contohnya Assignment.</p> <p>b) Setelah selesai menjawab pentaksiran, tekan pada butang Files untuk menghantar pentaksiran.</p>										

		<p>c) Tekan pada butang Choose File untuk memilih fail dokumen.</p> <p>d) Pelajar juga boleh memadam fail dokumen yang silap dipilih.</p>
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Assignment 3.docx
File submissions

29 March 2021, 9:47 AM
Maximum file size: 40MB, maximum number of files: 3

Files

ASSIGNMEN...

Accepted file types:

- Document files .doc .docx .epub .gdoc .odt .ost .ott .pdf .rtf
- PDF document .pdf
- Word 2007 document .docx
- Word document .doc

Save changes Cancel

Submission status

Submission status	Submitted for grading
Grading status	Not graded
Due date	Monday, 5 April 2021, 12:00 AM
Time remaining	3 days 13 hours
Last modified	Thursday, 1 April 2021, 10:57 AM
File submissions	Assignment_3.pdf 1 April 2021, 10:57 AM
Submission comments	Comments (0)

e) Tekan pada butang **Save changes** untuk memuat naik dokumen.

f) Skrin akan menunjukkan status berkenaan pentaksiran yang berjaya dihantar.