

Rujukan kami: UMP.03.01/10.12/3 (49)

Tarikh: 31 Disember 2021

Semua Dekan/ Ketua Jabatan
Universiti Malaysia Pahang

Assalamualaikum wrt.wbt.

YH Prof. Dato'/ YBhg. Prof/ Prof Madya/ Tuan/ Puan,

**EDARAN PEKELILING BENDAHARI BIL.8 TAHUN 2021
PERKHIDMATAN PANEL BAGI PEMBEKALAN DESKTOP DAN NOTEBOOK
SELAMA DUA (2) TAHUN DI UNIVERSITI MALAYSIA PAHANG**

Dengan segala hormatnya perkara di atas adalah dirujuk.

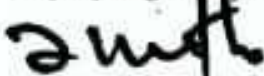
2. Bersama ini dilampirkan Pekeliling Bendahari Bil.8 Tahun 2021 berkenaan kontrak Perkhidmatan Panel Bagi Pembekalan Desktop Dan Notebook Selama Dua (2) Tahun Di Universiti Malaysia Pahang untuk makluman dan tindakan YH Prof. Dato'/ YBhg. Prof/ Prof Madya/ Tuan/ Puan, selanjutnya.

Sekian, terima kasih.

"BERKHIDMAT UNTUK NEGARA"

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Saya yang menjalankan amanah,



(ZAINUDIN BIN OTHMAN)

Bendahari/ Ketua Pegawai Kewangan (CFO)

Universiti Malaysia Pahang



PEKELILING BENDAHARI BIL.8 TAHUN 2021

Semua Dekan/ Ketua Jabatan
Universiti Malaysia Pahang

Assalamualaikum wrt.wbt.
YH Prof. Dato'/ YBhg. Prof/ Prof Madya/ Tuan/ Puan,

PERKHIDMATAN PANEL BAGI PEMBEKALAN DESKTOP DAN NOTEBOOK SELAMA DUA (2) TAHUN DI UNIVERSITI MALAYSIA PAHANG

1.0 TUJUAN

Tujuan pekeling ini adalah sebagai pemakluman berkenaan Perkhidmatan Panel Bagi Pembekalan Desktop Dan Notebook Selama Dua (2) Tahun Di Universiti Malaysia Pahang.

2.0 LATAR BELAKANG

2.1 Mesyuarat Jawatankuasa Sebutharga Universiti Bil. 7 Tahun 2021 telah meluluskan pelantikan syarikat Edaran IT Services Sdn Bhd bagi perkhidmatan panel bagi pembekalan desktop dan notebook selama dua (2) tahun di Universiti Malaysia Pahang melalui kontrak UMP/BEND/EBID.SH/2021(18);

2.2 Dengan berkuatkuasanya surat pekeling ini, semua Pusat Tanggungjawab (PTJ) hendaklah membuat tempahan komputer melalui borang permohonan perolehan kepada syarikat yang telah dilantik seperti **Lampiran 1.**

3.0 PROSEDUR / TATACARA PELAKSANAAN

- 3.1 PTJ boleh membuat tempahan terus dengan mengemukakan borang permohonan perolehan desktop dan notebook serta memastikan kesemua perkara-perkara berikut dipatuhi:
- (a) Menyenaraikan senarai nama penerima komputer di PTJ masing-masing;
 - (b) Menguruskan permohonan pelupusan bagi komputer sedia ada sebelum membuat tempahan komputer;
 - (c) Memastikan komputer sedia ada telah mendapat kelulusan pelupusan oleh Jawatankuasa Pelupusan Universiti;
 - (d) Menyertakan dokumen rujukan untuk pengesahan pelupusan dan;
 - (e) Menyerahkan kesemua dokumen permohonan lengkap kepada Bahagian Perolehan Jabatan Bendahari untuk tujuan penyediaan pesanan tempatan.
- 3.2 PTJ hendaklah memastikan peruntukan kewangan telah diluluskan dan mencukupi sebelum sesuatu perolehan dilaksanakan;
- 3.3 Sebarang pertanyaan lanjut berkaitan perkhidmatan syarikat panel desktop dan notebook hendaklah dikemukakan kepada:

Puan Suzana Binti Zahid
Eksekutif Kanan Teknologi Maklumat
Bahagian Kemudahan ICT & Khidmat Pelanggan
Pusat Teknologi Maklumat & Komunikasi
No. telefon : 09-424 6435

4.0 PEMBATALAN

Pekeliling Bendahari Bil.7 Tahun 2019 dengan rujukan UMP.03.01/10.12/3 (24) bertarikh 15 November 2019 adalah dibatalkan.

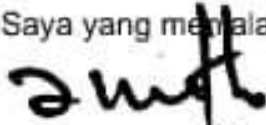
5.0 TARIKH KUAT KUASA

Pekeliling Bendahari ini adalah berkuat kuasa mulai 31 Disember 2021.

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Universiti Malaysia Pahang

Jumaat, 31 Disember 2021

- s.k
- Naib Canselor
 - Timbalan Naib Canselor (Akademik & Antarabangsa)
 - Timbalan Naib Canselor (Penyelidikan & Inovasi)
 - Timbalan Naib Canselor (Hal Ehwal Pelajar & Alumni)
 - Pendaftar/ Ketua Pegawai Operasi
 - Ketua Pustakawan
 - Pegawai Undang-Undang

Lampiran 1

Nama Syarikat	Model	Negara Pembuat	Harga (RM)
Edaran IT Services Sdn Bhd	Desktop (Lenovo Think Centre M70t)	China	3,500.00
	Notebook (Lenovo Think Pad L14)	China	4,050.00
JUMLAH			7,550.00

No Kontrak	:	UMP/BEND/EBID.SH/2021(18)
Tajuk Kontrak	:	Perkhidmatan Panel Bagi Pembekalan Desktop Dan Notebook Selama 2 Tahun Di Universiti Malaysia Pahang
Nama Syarikat	:	EDARAN IT SERVICES SDN BHD (155273-A) No. 32, Jalan 1/76C, Desa Pandan, 55100 Kuala Lumpur
Nama Untuk Dihubungi	:	Sayuti Bin Ahmad
No Telefon/ Faksimili	:	012-3112718 @ 03-92067200 / 03-92838515
Tempoh Kontrak	:	2 Tahun
Tarikh Mula	:	17 Disember 2021
Tarikh Tamat	:	16 Disember 2023
Lokasi Penghantaran	:	Hendaklah menyatakan lokasi PTJ dengan jelas dalam penyediaan pesanan tempatan. Maklumat dalam penyediaan pesanan tempatan adalah seperti berikut: i. Perlu menyatakan lokasi PTJ dengan jelas dalam penyediaan permohonan pesanan tempatan. a. Contoh 1: Membekal Dan Menghantar Desktop ke Pusat Kesihatan Universiti, UMP Gambang

		<p>b. Contoh 2: Membekal Dan Menghantar Kertas Notebook ke Pusat Pembangunan & Pengurusan Harta, UMP Pekan</p> <p>ii. Perlu menyatakan bilangan / kuantiti tempahan yang ingin dipohon</p> <p>*Pengawai yang bertanggungjawab dalam penyediaan pesanan tempatan perlu ambil perhatian dalam perkara ini.</p>
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Nota : Spesifikasi teknikal adalah seperti di **Lampiran 2**

Lampiran 2

BIL	ITEM NAME / DEPARTMENT'S SPECIFICATION	CONTRACTOR'S SPECIFICATION	
		SPECIFICATION A	SPECIFICATION B
A	<p>TOPIC : PERKHIDMATAN PANEL BAGI PEMBEKALAN DESKTOP DAN NOTEBOOK SELAMA 2 TAHUN DI UNIVERSITI MALAYSIA PAHANG</p> <p>GENERAL DESCRIPTION OF PERKHIDMATAN PANEL BAGI PEMBEKALAN DESKTOP DAN NOTEBOOK SELAMA 2 TAHUN DI UNIVERSITI MALAYSIA PAHANG</p> <p>i. Referring to technical specifications, words such as 'Note', 'Agree', 'Compliant' or similarly without explanation should not be used. However, if the word is to be used, the tenderer must specify the reference.</p> <p>ii. Tenderer must attach any catalog or brochure or pamphlet or document confirming all statements that meet the Technical Specifications, whether they are declared eligible or unsuitable / valid.</p> <p>The tenderer must submit the original text of the Technical Specific Table. UMP reserves the right not to evaluate and reject the tenderer's text if failing to do so.</p>	<p>The tenderer comply to this requirement.</p> <p>Refer to the attached brochure.</p> <p>The tenderer will submit the original text of the Technical Specific Table.</p>	<p>Not Applicable. We only propose 1 model from 1 brand.</p>

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
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BIL	ITEM NAME / DEPARTMENT'S SPECIFICATION	CONTRACTOR'S SPECIFICATION	
		SPECIFICATION A	SPECIFICATION B
v.	Every equipment supplied must come with a complete set based on the proposed brand. v. Ordering period for desktop and notebook must be matched with the contract period.	The equipment supplied will come with a complete set based on the proposed brand. Ordering period for desktop and notebook will be matched with the contract period.	Not Applicable. We only propose 1 model from 1 brand.
B	TECHNICAL SPECIFICATION Model & Brand a. The contractor may propose maximum 2 models or brands that are equivalent or better with the stated specification. b. The proposed model and brand should not be clone or refurbished set c. The suggested model or brand should have a service center / authorized service representative in Pekan OR Kuantan areas. Please state the name of service center / authorized service representative. d. The supplied desktop and notebook must be a series of Business or Enterprise set.	The proposed model and brand is not a clone or refurbished set The proposed model or brand have a service center / authorized service representative in Pekan & Kuantan areas. Refer to Lenovo List of Malaysia Service Center document attached with the brochure. The tenderer also has a local branch/service center in Kuantan that can cater to UMP's SLA requirements. The supplied desktop and notebook are a series of Business or Enterprise set.	Not Applicable. We only propose 1 model from 1 brand.


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BIL	ITEM NAME / DEPARTMENT'S SPECIFICATION	CONTRACTOR'S SPECIFICATION	
		SPECIFICATION A	SPECIFICATION B
	<p>e. Each or both proposed model or brand must be in the same price</p> <p>f. The University reserves the right to change the specification based on current technology evolution with no additional cost. Any changes must be agreed by both parties - University and contractors.</p>	<p>If the tenderer is proposing 2 models, both the proposed models will be at the same price. For this proposal, the tenderer propose a brand model.</p> <p>UMP reserves the right to change the specification based on current technology evolution with no additional cost within the bidding period and before deliveries had been done. Any of these changes must be agreed first by both parties - University and contractors.</p>	<p>Not Applicable. We only propose 1 model from 1 brand.</p>
1.0	<p>PERSONAL COMPUTER - DESKTOP (Business Series / Enterprise Series)</p>		
1.1	<p>System Unit</p> <p>a. Minimum Intel Core i5, Latest Generation Processor</p> <p>b. Minimum 8GB DDR4 RAM</p> <p>c. Minimum 240GB SSD</p> <p>d. Minimum Intel Integrated Graphics</p> <p>e. High Definition Audio</p> <p>f. Minimum Mini Tower Casing</p> <p>g. Must include brochure for reference</p>	<p>We propose Lenovo ThinkCentre M70t.</p> <p>a. 10th Generation Intel® Core™ i5-10400 Processor (2.90 GHz up to 4.30 GHz)</p> <p>b. 8 GB DDR4-2666MHz (UDIMM)</p> <p>c. 256GB Solid State Drive, M.2 2280, PCIe-NVMe, OPAL, TLC</p> <p>d. Intel® UHD Graphics 630</p> <p>e. High Definition Audio - High Definition (HD) Audio, Realtek® ALC623-CG codec</p> <p>f. Tower 85% Power 180W</p> <p>g. Refer to the attached brochure and BOM</p>	<p>Not Applicable. We only propose 1 model from 1 brand.</p>

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BIL	ITEM NAME / DEPARTMENT'S SPECIFICATION	CONTRACTOR'S SPECIFICATION	
		SPECIFICATION A	SPECIFICATION B
1.2	Connectivity & Communication a. Minimum integrated 1GB Ethernet controller b. 1 VGA c. 1 Audio I/O d. 1 RJ45 e. 1 Wi-Fi adapter f. Minimum 4 USB Port 3.0	BETTER] Connectivity & Communication: Front Ports: 2x USB 3.2 Gen 1 2x USB 3.2 Gen 2 1x USB-C 3.2 Gen 1 1x headphone/microphone combo jack(3.5mm) 1x microphone (3.5mm) Rear Ports: 1x serial (9-pin); 4x USB 2.0; 1x Ethernet (RJ-45); 1x HDMI; 1x line-out (3.5mm); 2x DisplayPort. Include HDMI to VGA dongle.	Not Applicable. We only propose 1 model from 1 brand.
1.3	Input Device a. USB Wired Keyboard b. USB Wired Optical Scroll	a. USB Calliope Keyboard Black English b. USB Calliope Mouse Black	Not Applicable. We only propose 1 model from 1 brand.
1.4	Display a. Minimum 18-Inch LED Monitor	[BETTER] Lenovo ThinkVision E20-20 - 19.5inch Monitor	Not Applicable. We only propose 1 model from 1 brand.
1.5	Operating System a. Minimum Windows 10 Home Single Language (64bit) English	Windows 10 Home Single Language 64bit	Not Applicable. We only propose 1 model from 1 brand.
1.6	Warranty a. 3 years Comprehensive On-Site Warranty from manufacturer / Principal including Parts, Labor, Service and Accessories.	Lenovo 3 Years onsite + Premier Support	Not Applicable. We only propose 1 model from 1 brand.



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 Puan Irmanan Ezan Ushalti
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BIL	ITEM NAME / DEPARTMENT'S SPECIFICATION	CONTRACTOR'S SPECIFICATION	
		SPECIFICATION A	SPECIFICATION B
	b. The contractor is required to submit a 3 years warranty / warranty certificate during the UAT session.	The tenderer will submit a 3 years warranty / warranty certificate during the UAT session.	Not Applicable. We only propose 1 model from 1 brand.
1.7	Service Center a. The suggested model or brand should have a service center / authorized service representative in Pekan OR Kuantan areas. Please state the name of service center / authorized service representative.	The proposed model or brand have a service center / authorized service representative in Pekan & Kuantan areas. Refer to Lenovo List of Malaysia Service Center document attached with the brochure. The tenderer also has a local branch/service center in Kuantan that can cater to UMP's SLA requirements.	Not Applicable. We only propose 1 model from 1 brand.
2.0	PERSONAL COMPUTER – NOTEBOOK (Business Series / Enterprise Series)		
2.1	System Unit a. Minimum Intel Core i5, Latest Generation Processor b. Minimum 8GB DDR4 RAM Hard Disk c. Minimum 240GB SSD d. Minimum Intel Integrated Graphics e. High Definition Audio f. Must include brochure for reference	We proposed Lenovo ThinkPad L14 . a. 11th Generation Intel® Core™ i5-1135G7 Processor (2.40 GHz up to 4.20 GHz) b. 8 GB DDR4-3200MHz (SoDIMM) c. 256 GB SSD, M.2 2280, PCIe NVMe, OPAL, TLC d. Intel Iris® Xe Graphics e. High Definition (HD) Audio, Realtek® ALC3287 codec g. Refer to the attached brochure and BOM	Not Applicable. We only propose 1 model from 1 brand.

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BIL	ITEM NAME / DEPARTMENT'S SPECIFICATION		CONTRACTOR'S SPECIFICATION	
	SPECIFICATION		SPECIFICATION A	SPECIFICATION B
2.2	Connectivity & Communication a. Minimum integrated 1GB Ethernet controller b. 1 VGA or HDMI1 Audio I/O c. 1 RJ45 d. Minimum 4 USB Port 2.0 e. Minimum wireless 802.11ac		BETTER! Connectivity & Communication: 1x USB 3.2 Gen 1 (Always On) 1x USB 3.2 Gen 1 1x USB-C 3.2 Gen 1 (support data transfer, Power Delivery 3.0 and DisplayPort™ 1.4) 1x Thunderbolt 4 / USB4™ 40Gbps (support data transfer, Power Delivery 3.0 and DisplayPort 1.4) 1x HDMI 2.0 (HDMI to VGA dongle included) 1x microSD card reader 1x Ethernet (RJ-45) 1x headphone / microphone combo jack (3.5mm) 1x side docking connector	Not Applicable. We only propose 1 model from 1 brand.
.3	Input Device a. The contractor must supply USB Optical Scroll Mouse for each notebook.		The tenderer offers Lenovo Essential USB Mouse	Not Applicable. We only propose 1 model from 1 brand.
2.4	Display a. Minimum 14-Inch LED Monitor		14" HD (1366 x 768), TN, Anti-Glare, Non-touch, 220 nits	Not Applicable. We only propose 1 model from 1 brand.
2.5	Operating System a. Minimum Windows 10 Home Single Language (64bit) English		Windows 10 Home Single Language 64bit	Not Applicable. We only propose 1 model from 1 brand.
2.6	Bag a. Essential Backpack OR Notebook Shoulder Bag / Sling Bag for each supplied notebook.		Lenovo 15.6-inch Laptop Casual Backpack B210 Black	Not Applicable. We only propose 1 model from 1 brand.


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BIL	ITEM NAME / DEPARTMENT'S SPECIFICATION	CONTRACTOR'S SPECIFICATION	
		SPECIFICATION A	SPECIFICATION B
2.7	<p>Warranty</p> <p>a. 3 years Comprehensive On-Site Warranty from manufacturer / Principal including Parts, Labor, Service and Accessories.</p> <p>b. The contractor is required to submit a 3 years warranty / warranty certificate during the UAT session.</p>	<p>Lenovo 3 Years onsite + Premier Support</p> <p>The tenderer will submit a 3 years warranty / warranty certificate during the UAT session.</p>	<p>Not Applicable. We only propose 1 model from 1 brand.</p>
2.8	<p>Service Center</p> <p>a. The suggested model or brand should have a service center / authorized service representative in Pekan OR Kuantan areas. Please state the name of service center / authorized service representative.</p>	<p>The proposed model or brand have a service center / authorized service representative in Pekan & Kuantan areas. Refer to Lenovo List of Malaysia Service Center document attached with the brochure. The tenderer also has a local branch/service center in Kuantan that can cater to UMP's SLA requirements.</p>	<p>Not Applicable. We only propose 1 model from 1 brand.</p>
C	SERVICES		
1.0	<p>Delivery, Installation, Testing And Commissioning</p> <p>a. Maximum 6 weeks</p>	<p>6 weeks of Delivery, Installation, Testing And Commissioning is agreed but subject to change due to it being highly dependent on the below circumstances:</p> <p>The tenderer will issue a PO to the principal within a few days of being awarded. The delivery period</p>	<p>Not Applicable. We only propose 1 model from 1 brand.</p>


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BIL	ITEM NAME / DEPARTMENT'S SPECIFICATION	CONTRACTOR'S SPECIFICATION	
		SPECIFICATION A	SPECIFICATION B
2.0	<p>Other Software</p> <p>a. Microsoft Office</p> <p>i. The contractor must make the installation of Microsoft Office on every supplied computer in this contract.</p> <p>ii. The software will be provided by UMP</p> <p>b. Antivirus Client</p> <p>i. The Contractor must install the Antivirus on every supplied computer in this contract.</p> <p>ii. The software will be provided by UMP</p>	<p>is subjected to the principal's hardware availability due to the effect of the pandemic. The amount of PC and Laptops required by UMP must also be taken into consideration since this proposal exercise does not exactly state the amount UMP will order from the tenderer.</p> <p>The tenderer will make the installation of Microsoft Office on every supplied computer in this contract. The software will be provided by UMP.</p> <p>The tenderer will make the installation of Antivirus on every supplied computer in this contract. The software will be provided by UMP.</p>	<p>Not Applicable. We only propose 1 model from 1 brand.</p>
3.0	<p>Labelling</p> <p>a. All equipment shall be labeled/sprayed/engraved with tag "HAKMILIK UNIVERSITI MALAYSIA PAHANG".</p>	<p>All equipment shall be labeled/sprayed/engraved with tag "HAKMILIK UNIVERSITI MALAYSIA PAHANG".</p>	<p>Not Applicable. We only propose 1 model from 1 brand.</p>

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BIL	ITEM NAME / DEPARTMENT'S SPECIFICATION	CONTRACTOR'S SPECIFICATION	
		SPECIFICATION A	SPECIFICATION B
D	OTHERS		
1.0	<p>Green Compliance</p> <p>a. Computers supplied in this contract are encouraged to support green technology with at least Energy Efficiency certified.</p>	<p>Each product is an EPEAT and Energy Star compliant product. Refer to the attached brochure and energy star document.</p>	<p>Not Applicable. We only propose 1 model from 1 brand.</p>
2.0	<p>Brochure</p> <p>a. Must provide original brochure. b. The brochure must be the same as the proposed specification.</p>	<p>Refer to the attached brochure from the principal. Please also refer to the attached BOM.</p>	<p>Not Applicable. We only propose 1 model from 1 brand.</p>
3.0	<p>Experience</p> <p>a. The contractor who participating in this quotation offer is required to include the contractor's previous experience or work related to the work in this contract, to prove that the contractor has the ability to perform the work / supply successfully.</p>	<p>The tenderer complies to this requirement. Please refer to Senarai Kontrak Semasa dan Lepas document attached.</p>	<p>Not Applicable. We only propose 1 model from 1 brand.</p>


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BIL	ITEM NAME / DEPARTMENT'S SPECIFICATION	CONTRACTOR'S SPECIFICATION	
		SPECIFICATION A	SPECIFICATION B
4.0	<p>Partnership With Principal</p> <p>a. It is mandatory for contractor to produce letter of partnership from principal which to hereby and validate support to UMP.</p> <p>b. Official letter from principal shall be in original format. Please enclose the letter in both envelopes (commercial and technical).</p>	<p>Refer to the attached letter of support from the principal Lenovo to the tenderer. Both shall be attached in commercial and technical(redacted).</p>	<p>Not Applicable. We only propose 1 model from 1 brand.</p>


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